

**Selectmen's Minutes**  
**T.O.H.P. Burnham Library**

**March 29, 2011**

Present: Chairman A. Raymond Randall, Jr., Selectman Jeffrey D. Jones, Selectman Lisa J. O'Donnell, Town Administrator Brendhan Zubricki, and Selectmen's Assistant Pamela J. Witham.

The Chairman called the meeting to order at 7:30 a.m. in the T.O.H.P. Burnham Library and announced that the meeting was being recorded and that the Board would hear public comment. There was no public comment.

A conference call was placed to Town Counsel Gregg Corbo.

The Chairman entertained a motion to move to Executive Session to discuss pending litigation and the lease of real property at Conomo Point. He stated that discussing these items in Open Session would be detrimental to the Town's negotiating position and also detrimental to the Town's legal strategy. He invited the Town Administrator and Town Counsel to attend and said that the Board would be returning to Open Session. The motion was moved, seconded, and following a unanimous Roll Call Vote, the Board moved to Executive Session at 7:31 a.m.

The Board returned to Open Session at 8:55 a.m. The Selectmen had ended their conference call with Town Counsel during the Executive Session.

In other business, a motion was made, seconded, and unanimously voted to approve the expenditure of \$163.00 from the Luther Burnham Fund to Reader Electrical for repair to lighting in the Library.

A motion was made, seconded, and unanimously voted to approve and sign the weekly warrant in the amount of \$637,396.46, and further, to exempt from Section 20 of Chapter 268A of the General Laws the contract with Ramie Reader contained within the warrant pursuant to subsection (d) of said Section.

Mr. Zubricki read a *resignation letter from Christine Woodman* from the Long Term Planning Committee. A motion was made, seconded, and unanimously voted to accept Ms. Woodman's resignation.

Mr. Zubricki said that the *Shellfish Constable*, Paul Thistlewood, had submitted his resignation. A motion was made, seconded, and unanimously voted to accept his resignation. Mr. Zubricki reminded the Selectmen that there are two Shellfish Deputy Constables. One is in the area year-round and one is only here during the summers. A motion was made, seconded, and unanimously voted to offer the Shellfish Constable position to William Knovak, one of the current deputies, with a 90-day probation period. If Mr. Knovak accepts the position, the Selectmen will need to find a replacement deputy.

All the Selectmen and Mr. Zubricki said that they will be attending the special legislation hearing at the Boston Statehouse today. Chairman Randall said that he will make a statement at the hearing on behalf of the Board.

Mr. Zubricki said that the Federal Government has released the 2010 Census Numbers this past week and the Town's population has grown. The division of costs for the regional school system is based on population. Mr. Zubricki does not believe that the cost to Essex will go up this year, since the budget is already set. However, it will affect future years. The Selectmen agreed that Mr. Zubricki should talk to Avi Urbas, the Financial Manager for MERMHS, and Chairman Randall will talk to the Manchester Chair of the Board of Selectmen, if necessary, thereafter.

A motion was made, seconded, and unanimously voted to sign and approve the following renewal applications for Shellfishing Licenses:

James Genest	Robert Perrigo
Ronald Gallant	Kevin Tofuri
Daniel Lane	Peter Wilson
John MacDonald	

The Selectmen signed the appointment card for Marc Gagnon, promoting him to Part-Time Police Officer. The appointment was previously approved at a past Selectmen's meeting.

The Selectmen were reminded that they will be meeting with the Conomo Point Planning Committee on Thursday, March 31<sup>st</sup>, at 7:30 p.m. in the Senior Center.

The Selectmen will also be meeting on Friday, April 1, at 1:00 p.m. at the Fire Station.

The next regular Board of Selectmen's meeting will be at the Senior Center on Monday, April 4, 2011, starting at 7:00 p.m.

The Selectmen were reminded that Jeremy Harold Pratt's Eagle Scout Court of Honor will be held on Saturday, April 2, 2011, at 11:00 a.m. at the First Congregational Church of Essex. Selectman O'Donnell has agreed to make the presentation.

There being no further business before the Board, a motion was made, seconded, and unanimously voted to adjourn the meeting at 9:08 a.m.

Documents used during this meeting include the following:

*Resignation Letter from Christine Woodman*  
*Shellfish Constable's Resignation*

Prepared by: \_\_\_\_\_  
Pamela J. Witham

Attested by: \_\_\_\_\_  
Lisa J. O'Donnell